

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

June 27, 2016

7:30 p.m.

Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JUNE 13, 2016

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

- A. *2016-2017 Blackboard Notification and Web Agreement*

The Administration recommends approval of the renewal agreement for Blackboard Mass Notification and Blackboard Web Community Manager Essentials at a cost of \$34,676.67 for the term July 1, 2016 through June 30, 2016. (V, A)

- B. *Special Education Waivers*

The Administration recommends approval of the attached special education waivers for the following students:

1. **Student #061603**
2. **Student #061604**

- C. *Special Education Agreements*

The Administration recommends approval of the special education agreements for the following students:

1. **Student #061601**
2. **Student #061602**

VI. BUSINESS AND FINANCE

- A. *Accounts Payable*

***The Administration recommends approval of the bills to be paid list as of June 27, 2016. (VI, A)**

- B. *Treasurer's Report and Investment Report for the month of April*

***The Administration recommends approval of the Treasurer's Report and Investment Report for the month of April, 2016. (VI, B)**

C. *Insurance Policies*

The Administration recommends approval of the following insurance policies for the 2016-2017 school years as follows:

- **Package Policy (Property and Fire, General Liability, EDP, Inland Marine, Contractors Equipment, Crime, Boiler & Machinery, etc.)** – Liberty Mutual Group at an annual premium of \$91,722 (an increase of 1.75%).
- **School Leaders Legal Liability (Employer’s Liability for Directors, Employees, and Volunteers)** – Liberty Mutual at an annual premium of \$18,238 (a decrease of 0.5%).
- **Umbrella Liability Policy (Excess Coverage above Underlying Policies)** – Liberty Mutual at an annual premium of \$9,398 (a decrease of 48%).
- **Blanket Policy for PTA’s, PTO’s, Booster Clubs, etc.** – Liberty Mutual Insurance Company at an annual premium of \$501 (unchanged).
- **Auto Insurance** – Liberty Mutual at an annual premium of \$10,963, an increase of 16%.

D. *Approval of Medical Services Agreement*

Approve Administration to enter into an agreement with Lehigh Valley Physician Group of 2100 Mack Blvd., Allentown, PA 18103 for the period of July 1, 2016 through June 30, 2017 for:

1. **Description of Service: Part A (school doctor) (VI, D-1)**
2. **Description of Service: Part B (sport physician and physicals) (VI, D-2)**

E. *Appointment of Solicitor*

The Administration recommends approval for Sweet, Stevens, Katz & Williams as school solicitor for the 2016-2017 school year. (VI, E)

VII. SUPPORT SERVICES

A. *New Hopewell Elementary School Project – Allowance Adjustment*

The Administration recommends approval of the following allowance adjustments for construction of the New Hopewell Elementary School project. These unanticipated costs and credits were included in the contractor’s base contract and will not result in an increase or decrease of the contractor’s bid amounts: (VII, A)

1. **GC-014 - Adjustment for increasing the solar field fence height from 4 to 7 feet - \$6,140.75**
2. **GC-015 – Adjustment for changes to the courtyard grade to correct elevation conflicts - \$5,193.59**
3. **GC-016 – Adjustment to add sod to the courtyard (pre-approved) - \$18,031.48**
4. **EC-004 – Adjustment to add duct detectors as required by code - \$20,815.00**
5. **EC-005 – Adjustment to add instant heat in the Music Room sink - \$1,431.00**
6. **MC-004 – Adjustment to relocate and modify ductwork in classroom wings - \$13,858.70**
7. **MC-005 – Adjustment to change the return grills in the Cafeteria - \$338.83**

8. **MC-006 – Adjustment to add insulation on ductwork to Gymnasium - \$1,542.75**
9. **PC-004 – Adjustment to change the sprinkler layout in the Gymnasium - \$6,487.00**
10. **Preapproval to add a window between the Library office and Library - \$1,361.95**

VIII. PERSONNEL

A. *Certificated Staff*

1. *Appointments*

The Administration recommends approval of the following certificated staff for the 2016-17 school year (*pending receipt of required documentation*):

Megan Markwich, .5 Spanish/.5 ESL Teacher, Southern Lehigh High School, a salary of \$59,833, Masters, Step12, effective August 22, 2016.

Christina Piascik, Guidance Counselor, Southern Lehigh High School, a salary of \$64,597, Masters +30, Step 9, effective August 22, 2016. Mrs. Piascik will fill the position due to the retirement of *Carl Crouse*.

Courtney Zernhelt (Bathgate), Art Teacher, Southern Lehigh High School, a salary of \$47,807, Bachelors, Step 14, effective August 22, 2016. Ms. Zernhelt will fill the position due to the retirement of *Anne Sikorski-Schneider*.

Danika Wall, Family and Consumer Science Teacher, Southern Lehigh High School, a salary of \$63,448, Masters, Step 7, effective August 22, 2016 (October 10 through 14, 2016 unpaid). Ms. Wall will fill the position due to the retirement of *Linda Gross*.

Andrew Green, Health, Physical Education and Driver Education Teacher, Southern Lehigh High School, a salary of \$61,491, Masters, Step 9, effective August 22, 2016. Mr. Green will fill the position due to the retirement of *Douglas Roncolato*.

2. *Sabbatical Rescission*

The Administration recommends rescinding the requested educational sabbatical of Katie Quartuch that was approved at the April 13, 2015 school board meeting.

3. *Childrearing Leave*

***The Administration recommends approval of the first period of childrearing leave of Kate Flannery, Language Arts Teacher, Southern Lehigh Middle School, for the first semester of the 2016-2017 school year.**

4. *Long-Term Substitute*

The Administration recommends approval of the following certificated staff:

Katherine Mills, Language Arts Long-Term Substitute, Southern Lehigh Middle School, a salary of \$47,807, Bachelors, Step 14, effective August 22, 2016.

B. *Noncertificated Staff*

C. *Extra-Compensatory Positions*1. *2016-2017 Advisors*

*The Administration recommends approval of the following advisors for the 2016-2017 school year:

<u>Tamme Westbrook</u>	Guidance Leader	\$2654
<u>Anthony Italiani</u>	Class Advisor-Freshman	\$1092
<u>Stephanie Donald</u>	Class Advisor-Sophomore	\$1200
<u>Kaytlyn Byers</u>	Class Advisor-Junior	\$1968
<u>Jessica Swartz</u>	Class Advisor-Senior	\$2257
<u>David Long</u>	Debate	\$2646
<u>Marlo Spritzer</u>	Newspaper	\$2131
<u>Lynne Kelly</u>	Honor Society	\$1196
<u>Matthew Wehr</u>	Drama	\$2497
<u>Lee Zeisloft</u>	Varsity	\$1940
<u>Beth Dottery</u>	Scholastic Scrimmage	\$846**
<u>Jennifer Wlodek</u>	Scholastic Scrimmage	\$846**

***Shared position and total stipend of \$1692*

Bonnie Organski	FBLA	\$1768
Robert Gaugler	Robotics	\$2497
Jessica Swartz	Dance	\$3084
Lauren Tocci	Yearbook, HS	\$3663
Troy Ruch	Student Council (Senate)	\$2646
Thomas Beaupre	Key Club	\$2323
Megan Dellegrotti	SADD	\$554.66**
Justina Viola	SADD	\$554.66**
Stephen Schrader	SADD	\$554.66**

***Shared position and total stipend of \$1664*

Matthew Wehr	Broadway Musical	\$3526
Cherise Kocis	Teen Counseling	\$1113.50**
Amy Bausher	Teen Counseling	\$1113.50**

***Shared position and total stipend of \$2227*

2. *ESL Summer Testing Staff*

*The Administration recommends approval of the following staff for ESL summer testing, an hourly rate of \$43.44:

Charise Trilling

Jacqueline Meder

3. *Seasonal Computer Technician*

*The Administration approval of the following seasonal computer technician, an hourly rate of \$15.98, effective July 1, 2016 through June 30, 2017:

Daniel Lewis

D. *Athletics*1. *2016-2017 Coaches*

*The Administration recommends approval of the following coaches for the 2016-2017 school year:

<u>Stanley Sroka</u>	MS Football	\$811.00**
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**25% of total stipend

<u>Aliza Wagner</u>	MS Fall Cheer	\$1335
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2. *2015-2016 Volunteer Coaches*

*The Administration recommends approval of the following volunteer coaches for the 2016-2017 school year:

<u>Enos Martin</u>	Track and Field
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<u>Lori Michelle Schumaker</u>	Track and Field
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<u>Adam Glassic</u>	Football
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IX. REPORTS

A. Committee Reports

X. OLD BUSINESS

A. Proposed 2016-2017 School Board Meeting Changes

The Board will take action on the proposed location changes for board meeting dates approved at the April 25, 2016 board meeting. (X, A)

XI. NEW BUSINESS

A. First Reading of New Policies

The Administration recommends a first reading of the following new policies:

#123.4 Programs: *Hazing*

#626.1 Finances: *Travel Reimbursement – Federal Programs*

#827 Operations: *Conflict of Interest*

B. First Reading of Revised Policies

The Administration recommends a first reading of the following revised policies:

#324 Administrative Employees: *Personnel Files*

#319.1, 419.1, Employees: *Outside Activities and Intellectual Property*
#519.1

#623 Finances: *General Fund and Internal Account*

#808 Operations: *Student Lunch Program*

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

B. Curriculum Writing Agreements

The curriculum writing agreements are listed in the Board materials by name, elected compensation, amount and anticipated date of completion. (XIII, B)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT